



THE LUTHERAN
FOUNDATION

Soli Deo Gloria
TO GOD ALONE BE THE GLORY

Regular Grant Application For Member Lutheran Congregations

Thank you for your interest in The Lutheran Foundation. If you are considering submitting a grant application to The Lutheran Foundation we strongly encourage you to call well in advance of a grant cycle deadline so we can answer any questions you have about applying.

If a Member Congregation wants to apply for a Regular Grant to be awarded in **2010**, they may apply for a Regular Grant at either the March 1 or August 1 application deadline.

If a Member Congregation wants to apply for a Regular Grant to be awarded in **2011**, the application deadline is December 1, 2010.

Clearly label all exhibits. Print on one side only, then paper clip pages together. Please do not send applications and/or exhibits that have been stapled, three-hole punched, taped or bound. Please do not send videos, photos or DVDs.

An application is considered complete when the application and exhibits are received and postmarked by the dates listed below or delivered to the Foundation no later than 3:00 p.m.

If an application deadline is on a weekend, the application must be postmarked by the deadline date or delivered to the Foundation no later than 3:00 p.m. on Friday.

2010 Regular Grant Cycles for Member Congregations	Application Deadline	Decision Date
Lutheran Congregations	March 1	End of June
Lutheran Congregations	August 1	Early December
Lutheran Congregations	December 1	End of March

If you have any questions please contact the Foundation at 260.458.2112 or email grants@thelutheranfoundation.org.

Submit one copy of completed application to:

The Lutheran Foundation
3024 Fairfield Avenue
Fort Wayne, IN 46807

In addition, email the application and exhibits to grants@thelutheranfoundation.org.

Member Lutheran Congregation		
Street Address	City, State	Zip
Website	Phone	County
Congregation's Primary Contact and Title		
Primary Contact's Email Address		Primary Contact's Phone
Brief Description of Organization and Mission		
Contact Person for Grant and Title		
Email		Phone
Purpose of Request		
This grant request is for:		Amount Requested
1-year	2-years	3-years
		\$
The amount requested is what percentage of the program/project or capital budget?		%
Year Congregation was Founded	Fiscal Year (mm/dd-mm/dd)	Current Operating Budget
		\$
Current # of Confirmed Members	Current # of Baptized Members	Sunday/Weekend Worship (Average #)

What critical need will be fulfilled by the program and what are the goals of the size work to be funded (immediate and long-term)?

What is the implementation plan to achieve the goals?

What is the impact on the communities involved; what will have changed as a result of the grant?

List any other congregations or organizations in the community that are also working on the same issues and how you are coordinating with them.

Tell us how you will determine whether or not you have been successful.

What is your timetable for implementation?

List other sources of funding for your project/program (list source and amount).

If funded, what plans do you have for the future financial needs of the project/program?

Additional comments or information that may help us understand why The Lutheran Foundation should consider your request.

Working Mission

The Lutheran Foundation seeks to make Christ known by strengthening Lutheran congregations and ministries and to demonstrate His compassion by supporting social ministries that nurture body, mind and spirit.
In two sentences, explain how the funding you are seeking will further The Lutheran Foundation's working mission?

1.

2.

Required Signatures:

CEO, President, Executive Director

Printed Name

Board Chairman or Board President

Printed Name

Exhibits

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Include the following exhibits with the application you have just completed:

1. A copy of your Synod Group Federal Income Tax Exemption or your congregation's current letter from the Internal Revenue Service advising that your congregation is tax-exempt under section 501(c)(3) of the Internal Revenue Code.
2. Current board of directors (please indicate all officers). Also list how frequently your Board of Directors meets.
3. A copy of your congregation's budget for your **current** fiscal year.
4. Most recent fiscal year-end Financial Statements.
5. Please list the amount of any long-term debt or mortgage and corresponding monthly payment.
6. Please list the amount of each endowment your congregation has and any restrictions.
7. Discuss your income and expense trends. Please elaborate on the factors impacting these increase(s) or decrease(s).

If you reported an operating deficit for the most recent year, please explain what actions the congregation has taken to address the deficit.

8. A copy of your congregation's proposed general operating budget for your **future** fiscal year for which you have requested funding under this grant application.
9. The project/program or capital budget including income and expenses.